

## PROCEEDINGS FOR MANUSCRIPT SUBMISSION AND EVALUATION

The Journal of Child and Adolescent Psychology look for original articles, review articles, articles of applied research, letters to the editor, comments, and also case studies in the areas of Health Psychology, Clinical, Education, Work and Organizations, Criminal and other disciplines that work with or are involved with child and adolescent psychosocial development.

Submit manuscripts by e-mail to the Director, Tania Gaspar, [tania.gaspar@edu.ulusiada.pt](mailto:tania.gaspar@edu.ulusiada.pt), according to following proceedings. The opinions and statements published are the responsibility of the authors, and such opinions and statements do not necessarily represent the policies of ULL or the views of the Director.

To guarantee that the editorial process of the submitted text is quick and efficient, it is important that the authors, before sending it to the Journal, take into consideration some important points: careful revision of the text based on the Journal's norms, grammar and spelling correction (Portuguese or any other language) and the items that must compose its submission:

Publication norms:

- Double spaced text
- Times New Roman, size 12, double space
- Norms, citations and references standardized to the APA regulations, *Pu-blication Manual of the American Psychological Association* (5th ed.), [http://www.apa.org/journals/authors/manuscript\\_check.html](http://www.apa.org/journals/authors/manuscript_check.html).
- The submission must include:
  1. Abstract and *Resumo/Resumem* (máx. 250 words)
  2. Key-words and *Palavras-chave/ Palabras-clave* (máx. 5)
  3. Full title in Portuguese, English and Spanish/French\*
  4. Abbreviated title in Portuguese, English and Spanish/French\*
  5. Notes and Attachments, if unavoidable
  6. Images and Tables in black and white at the end of the text, after the references

\*If the author has difficulty in sending the abstract in Portuguese due to the

fact that he/she has another first language, please state it in the submission letter.

Please carefully follow the next steps:

The received texts will be initially appreciated by the editor. If they are standardized to the APA regulations and are considered to have potential to be published by the Child and Adolescent Journal, they will be forward to the members of the Scientific Council *ad hoc* for appreciation.

The consultant's appreciation has three possibilities: a) integral acceptance; b) acceptance with rewriting; c) integral denial. In any case, the author will be contacted.

The peer evaluation process uses the blind review system, preserving the author's and consultant's identity.

The final decision on the publication, or non publication, of the text always comes from the Board.

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